



Building Contractor License Process

- 1. Submit completed Building Contractor License Application.**
- 2. Check Method of Compliance: ICC Exam , Related College Degree or reciprocity. (Attach copy of documentation)**
- 3. If you use the ICC Examination method of compliance, see following.**

- A.) Go to International Code Council website : www.iccsafe.org
- B.) Select "Certification and Testing"
- C.) Scroll down to "Contractor/Trades Testing"
- D.) Select "View exams by state & category and register".
- E.) Scroll down (bottom of page) list of states to "Idaho" click on Idaho
- F.) Select "Building category" & click on 'blue' Pearson VUE
- G.) Recommend printing and reviewing Examination Information Bulletin. Examinations offered can be scheduled by contacting Pearson VUE at phone # 1-877-234-6082. Prepayment is required to schedule all examinations.
- H.) Schedule Exam date. You will need the 3 digit exam ID Number & name of class & jurisdiction from the Examination Bulletin.
- I.) Attend exam in a Idaho Pearson Vue Testing center (See list below).
- J.) Submit copy of Exam Pass certificate with application.

1320- Boise Pearson VUE Test Center-Black Eagle Complex/Lynx Ctr 9376 Overland Road BOISE ID

1322- Pocatello Pearson VUE Test Center-Re/Max Building Suite E 812 E. Clark Street POCATELLO ID

1321- Nexus Worldwide Computer Training -175 W. Dalton Ave COEUR D'ALENE ID 83815

- 4. Submit application fee with the initial application fee.**
- 5. Allow 2 weeks to process the City License Application.**
- 6. You will receive your new license in the mail.**

Contractor License Provisions

Class "A": Building Contractor License (All types of building construction)

Class "B": Building Contractor License (Buildings up to 3 stories in height)

Class "C": Building Contractor License (Residential 1 & 2 Family dwellings)

Class "D": Building Sub-Contractor License (see following categories) Roofing, Concrete, Drywall, Framing, Masonry .